



Highfields and District Little Athletics Centre
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HDLA Centre Guest Arrangements or Variation in Fees Policy

Overview

The objective of this Policy is to ensure a consistent and fair application of refund requests or late joining fee consideration. It also provides a guideline for Guest/Reciprocal arrangements with members of other LAQ Centres. Each application is to be assessed on its own merit and circumstances by the Executives on behalf of the Centre with guidance from this Policy document.

Guiding Policy

Guests or Reciprocal Arrangements

HDLAC welcome guests who are registered and financial with other Centres to attend up to 4 competitions per season. Results from HDLAC competition may be provided to parents with prior arrangement. Results will not be retained by HDLAC.

Guests are not eligible to attend coaching sessions. Guests cannot compete under HDLAC at carnivals and are not eligible for HDLAC season trophies etc. It is expected that athletes will compete in their home Centre uniform.

The Guest arrangement is not to be used to extend a trial period. The guest will retain genuine connection to their home Centre.

Athletes must make a written request to the Centre Manager or Secretary and be formally accepted/invited prior to attending a HDLAC competition. A fee may be charged for attendance.

Refunds

Generally, fees are non-refundable.

Extenuating circumstances may be considered at the discretion of the Executive or Committee. Non-attendance, short term illness/injury or voluntary withdrawal does not qualify for a refund. HDLAC cannot make decisions about or refund the LAQ component of fees.

Athletes must make a written request to the Centre Manager or Secretary outlining any extenuating circumstances.

Clothing and merchandise – no refunds will be given for merchandise or clothing purchased from the club, unless the goods are faulty.

Date Effective:
Version:

16th January 2020
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Split Families

HDLAC commits to supporting split families. Generally, this is to assist athletes where there are parental arrangements in place. For example, but not limited to shared arrangements where the athlete/s spend periods between different locations.

As these circumstances can vary vastly each case will be reviewed as they arise and will be at the discretion of the Executive. Support may include such arrangements as partnership with another Centre.

Late Season Registrations

LAQ component of the fee must always be paid in full. In the case of a transfer from another LAQ Centre a 'Notice of Clearance and Transfer Between Centres' must be completed and signed off by the losing Centre to transfer the LAQ coverage at no charge.

When joining HDLAC prior to 1 January the Centre component of fees will be expected to be paid in full.

If joining HDLAC After 1 January at least 50% of the Centre component of the fees will be expected to be paid.

The Centre may be able to assist with sourcing second-hand uniforms at a reduced cost or loan uniforms if it is possible.

Exclusions

No arrangement will be entered into which is onerous on the Centres volunteers, presents a conflict of interest or is inequitable to all other members. In the case of a conflict of interest, final decision must be referred to the Committee.

Review

This Policy may be reviewed or withdrawn by the HDLAC Committee at any time.